



# Chaperone Agreement

*The American Cancer Society Relay For Life requires one chaperone older than 25 for every five youth team members. (For this event, a youth is considered anyone younger than 18.) Please return completed form at Bank Night or prior.*

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, ZIP \_\_\_\_\_  
Phone (    ) \_\_\_\_\_  
Email \_\_\_\_\_  
Cell Phone (    ) \_\_\_\_\_  
Team Name \_\_\_\_\_  
Team Captain's Name \_\_\_\_\_  
Number of students on your team age 18 and younger (must be five or fewer students) \_\_\_\_\_  
Do you have completed youth forms for all youth on your team? \_\_\_\_\_

The following guidelines are designed to help volunteers understand their responsibilities while performing within the scope of an American Cancer Society chaperone position. Chaperones are expected to abide by all American Cancer Society policies. As an adult participant, you play a valuable role in providing a safe, fun, and positive experience. Please read through this agreement and sign below.

## Adult chaperone is required to:

1. Respect the individual rights, safety, and property of others and not use obscene or discriminatory language
2. Not discriminate in any policies, procedures, or practices on the basis of race, religion, color, national origin, sex, gender, marital status, sexual orientation, age, veteran status, medical condition, or disability
3. Have a valid driver's license and carry proof of automobile liability insurance if the volunteer leader is to use a motor vehicle to transport self or others. Also, ensure that all passengers use seatbelts
4. Not possess or use alcohol and/or illegal drugs (or be under the influence thereof) while involved in any American Cancer Society event, meeting, or activity
5. Make all reasonable efforts to supervise the team, account for members' whereabouts, and not leave the site
6. Not allow any youth to leave the event premises unless authorized by the youth's parent/guardian and notifying the Society staff partner and Event Chair
7. Complete and keep on person the Youth Emergency Contact List

8. Represent the American Cancer Society to youth and adults by conducting themselves courteously in manner and language, exhibiting good sportsmanship, serving as a positive role model, and demonstrating reasonable conflict resolution skills
9. Abide by all applicable laws plus American Cancer Society policies and guidelines. This includes, but is not limited to, child abuse, fiscal management procedures, and substance abuse
10. Accept supervision and support from salaried staff or designated management volunteers
11. Accept the responsibility to promote and support the vision, mission, and values of the American Cancer Society
12. Ensure that youth team members follow ground rules and participate in Relay For Life activities
13. Participate in activities to the best of his or her ability, as well as attend at least one Relay For Life team captain meeting or chaperone meeting
14. Appreciate the valuable role that youth play in the American Cancer Society

***Chaperones will be notified of any violations of the ground rules itemized on the Youth Participation Agreement. If the problem persists, the youth team member will be asked to leave the premises for the remainder of the event. In some cases, this may necessitate the chaperone calling the emergency contact person.***

**I have read this document, I understand its contents, and I agree to its terms. I also understand that if I do not follow the above guidelines, my participation in this American Cancer Society activity will be terminated.**

Chaperone's Signature \_\_\_\_\_ Date \_\_\_\_\_



# Youth Emergency Contact List for Chaperone

- 1.) Youth Name \_\_\_\_\_  
Cell Phone Number (     ) \_\_\_\_\_  
Parent/Guardian Home Phone (     ) \_\_\_\_\_ Parent/Guardian Cell Phone (     ) \_\_\_\_\_  
Student turned in Registration Form? \_\_\_\_\_  
Student turned in Youth Agreement Form? \_\_\_\_\_
  
- 2.) Youth Name \_\_\_\_\_  
Cell Phone Number (     ) \_\_\_\_\_  
Parent/Guardian Home Phone (     ) \_\_\_\_\_ Parent/Guardian Cell Phone (     ) \_\_\_\_\_  
Student turned in Registration Form? \_\_\_\_\_  
Student turned in Youth Agreement Form? \_\_\_\_\_
  
- 3.) Youth Name \_\_\_\_\_  
Cell Phone Number (     ) \_\_\_\_\_  
Parent/Guardian Home Phone (     ) \_\_\_\_\_ Parent/Guardian Cell Phone (     ) \_\_\_\_\_  
Student turned in Registration Form? \_\_\_\_\_  
Student turned in Youth Agreement Form? \_\_\_\_\_
  
- 4.) Youth Name \_\_\_\_\_  
Cell Phone Number (     ) \_\_\_\_\_  
Parent/Guardian Home Phone (     ) \_\_\_\_\_ Parent/Guardian Cell Phone (     ) \_\_\_\_\_  
Student turned in Registration Form? \_\_\_\_\_  
Student turned in Youth Agreement Form? \_\_\_\_\_
  
- 5.) Youth Name \_\_\_\_\_  
Cell Phone Number (     ) \_\_\_\_\_  
Parent/Guardian Home Phone (     ) \_\_\_\_\_ Parent/Guardian Cell Phone (     ) \_\_\_\_\_  
Student turned in Registration Form? \_\_\_\_\_  
Student turned in Youth Agreement Form? \_\_\_\_\_