Chapter 2: Sign Up

- Start a New Relay Online Team
- Bring Back a Returning Relay Online Team
- Join a Relay Online Team
- Register as a Survivor / Walk the Survivor Lap

Start a New Relay Online Team

1. Visit your event website. You can find your event at relayforlife.org.
2. Click on the Join this Relay link.
3. You will be asked to create / log in to your Society Account (see previous section for more info on Society Account)
4. Once you have logged into the website, click the Start a New Team button.
5. Enter information about the team you are creating before clicking Next:
   - Name your team
   - Select if your team is affiliated with a company or organization

If you have any questions, please open a support ticket at helpme.cancer.org
6. If you would like to make a donation to kick start your fundraising, select a gift value or enter a different amount. If you would prefer not to make a donation during your registration, select **Not right now**.

7. Complete the **Registration Form** with your personal information.

   *If you are a returning participant, this information should be completed for you. Please be sure to check that all fields are updated for the current year.*

8. If your registration includes a fee, or if you chose to make an additional donation, you will be asked for billing information.

9. Once finished, click **Complete**.

10. **Your Relay registration is complete.** Welcome to your dashboard!
**Bring Back a Returning Relay Online Team**

New this year, any returning team member can be the first to register, making it easy to get your team up and running for the next Relay season.

1. Visit your event website. You can find your event at relayforlife.org.

2. Click on the **Join this Relay** link.

3. You will be asked to create / log in to your Society Account (see previous section for more info on Society Account)

4. Once you have logged into the website, click the **Start a New Team** button.

5. The system will recognize if you were a member of a team last year and ask if you want to bring it back!

6. Identify whether you would like to lead the team as captain, or join the team as a member. Either selection will bring the team back!
   a. If you choose to join the team as a team member, each team member who registers will be asked to lead or join until someone selects to lead the team.

If you have any questions, please open a support ticket at helpme.cancer.org
7. If you would like to make a donation to kick start your fundraising, select a gift value or enter a different amount. If you would prefer not to make a donation during your registration, select **Not right now**.

8. Complete the **Registration Form** with your personal information.

   *If you are a returning participant, this information should be completed for you. Please be sure to check that all fields are updated for the current year.*

9. If your registration includes a fee, or if you chose to make an additional donation, you will be asked for billing information.

10. Once finished, click **Complete**.

11. **Your Relay registration is complete.** Welcome to your dashboard!
Join a Relay Online Team

1. Visit your event website. You can find your event at relayforlife.org.

2. Click on the Join this Relay link.

3. You will be asked to create / log in to your Society Account (see previous section for more info on Society Account)

4. Once you have logged into the website, click the Join a Team button.

5. To find the team you wish to join, start typing the team name. All the teams that have registered on the website will appear in a list. Select the team you wish to join. Then click Next.

If you have any questions, please open a support ticket at helpme.cancer.org
6. If you would like to make a donation to kick start your fundraising, select a gift value or enter a different amount. If you would prefer not to make a donation during your registration, select **Not right now**

7. Complete the **Registration Form** with your personal information.

*If you are a returning participant, this information should be completed for you. Please be sure to check that all fields are updated for the current year.*

8. If you chose to make an additional donation, you will be asked for billing information.

9. Once finished, click **Complete**.

10. **Your Relay registration is complete.** Welcome to your dashboard!
Register as a Survivor / Walk the Survivor Lap
Thank you for joining Relay For Life as a cancer survivor.

Please use the following instructions to help you register online for your Relay event’s survivor lap only. If you are a team captain or team member, please use the instructions to start or join a team to guide your online registration. You will still have the opportunity to identify your relationship to cancer.

1. Visit your event website. You can find your event at relayforlife.org.
2. Click on the Join this Relay link.
3. You will be asked to create / log in to your Society Account (see previous section for more info on Society Account)
4. Once you have logged into the website, select the Walk the Survivor Lap option.

If you have any questions, please open a support ticket at helpme.cancer.org
5. If you would like to make a donation to kick start your fundraising, select a gift value or enter a different amount. If you would prefer not to make a donation during your registration, select **Not right now**.

6. Complete the **Registration Form** with your personal information.

   *If you are a returning participant, this information should be completed for you. Please be sure to check that all fields are updated for the current year.*

7. If your registration includes a fee, or if you chose to make an additional donation, you will be asked for billing information.

8. Once finished, click **Complete**.

9. **Your Relay registration is complete.** Welcome to your dashboard!